

## Professional Skills English Year 2

name: Lucas Wanink

result: pass / ~~fail~~

teacher: Jakob Loer

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	insufficient	sufficient	good
<b>Introduction:</b> <ul style="list-style-type: none"><li>• Arousing interest</li><li>• Stating purpose (informative, stimulating, persuasive, entertaining)</li><li>• Structure of the presentation (overview, length, credibility built, policy on questions)</li></ul>			
<b>Body:</b> <ul style="list-style-type: none"><li>• Logical order</li><li>• Supporting ideas (facts, examples, statistics, expert opinions)</li><li>• Cohesion (linking words etc.)</li><li>• Repeating and summarizing</li><li>• Impact</li></ul>			
<b>Conclusion:</b> <ul style="list-style-type: none"><li>• Summary</li><li>• Refer to purpose</li><li>• Format closing (thanking and invitation for questions)</li></ul>			
<b>Non- Verbal communication</b> <ul style="list-style-type: none"><li>• Voice management</li><li>• Liveliness and enthusiasm</li><li>• Eye contact with audience</li><li>• Body language</li><li>• Visuals (impact, creativity, clarity, data load)</li></ul>			